Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**HAFLONG GOVERNMENT COLLEGE**
Name of the head of the Institution	**Mrs Madhumita Daolagupu**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03673-236292**
Mobile no.	**9435078288**
Registered Email	**haflongcollege@gmail.com**
Alternate Email	**principalhgc1961@gmail.com**
Address	**Haflong, Dist- Dima hasao, Assam**
City/Town	**HAFLONG**
State/UT	**Assam**
Pincode	**788819**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Sarbojit Thaosen**
Phone no/Alternate Phone no.	**03673236292**
Mobile no.	**9435077190**
Registered Email	**thaosensarbojit@yahoo.in**
Alternate Email	**paranborthakur@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.haflonggovtcollege.ac.in/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.haflonggovtcollege.ac.in/ACADEMIC%20CALENDER%202018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**C**	**1.70**	**2019**	**15-Jul-2019**	**14-Jul-2024**

6. Date of Establishment of IQAC	**14-May-2019**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Training For Online Teaching	**06-Apr-2020** **2**	**56**
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Infrastructure Grants to Colleges under RUSA 2.0	RUSA Assam	2020 365	20000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Initiation of library automation by Koha software. 2. Initiative of opening research leading to PhD degree in Physics department. 3. Initiatives for installation of smartboards in class rooms. 4. Preparation for online teaching for all programmes due to covid19 pandemic. 5. Initiatives taken for construction of new boys hostel.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Library Automation	Koha software installed and automation process started
Ph D proramme in Physics Deparment	University of Gauhati decided to send team of experts for inspection

State of the art it facility in class rooms	process started for installation of interactive smartboard.
Coping with challenges of teaching and learning due to pandemic	Large number of students and all teachers adapted to online mode of teaching
Enhancing of hostel facility to students	Construction of new boys-hostel started.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**18-Jun-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As Haflong Government College is affiliated to Assam University it has to implement the curriculum designed by the university for its U G and P G programmes. Syllabus of every course is divided into several units in general which is taught according to the approved time table within the stipulated framework. Since the delivery of designated syllabus is an important component of teaching-learning progression, the focus on the delivery of syllabus in time is of utmost important for us. Well timed execution of teaching plan is always kept in mind. A detail plan for each unit and topic is designed and thought-out by each of the teacher to whom the units of the courses are allotted. Since practical paper is common with the subjects of Science, extra attention is required while completing the syllabus of these papers within time limit. Such split of syllabus at micro level teaching helps maintain completion of syllabus and academic progression in desired timeframe. As per the guidelines of the university, internal assessment is done by taking two unit tests of every course in each semester. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. Recently we have started use of ICT in teaching also with the help of computers, smart board, projector etc. to deliver the Curriculum effectively. Smart-class rooms are also made effective by the teachers of the various

departments to provide the students with the audio-visual approach of the topics/texts so that they can have a better understanding of the concerned topics and also make it interesting, thereby avoiding the boredom of the traditional class-room teaching. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. To ensure learning outcomes of each subject, continuous evaluation and internal assessment is carried out through presentations, assignments/projects, class tests and group discussions. Choice Based Credit System (CBCS) has been introduced in TDC from the session 2018-19. Under CBCS, each practical class is assessed to monitor the learning process of students. Moreover, tutorials are an essential part of the theory courses of CBCS, where teachers meet the students weekly for providing additional guidance. Besides, college has a Mentoring Programme which enables the students to provide also feedback to teachers on curricular issues. The committee also counsels about the various options related to offered subjects and careers. Apart from this, most of the departments have taken the initiatives to conduct seminars for each semester as per the framed syllabus of each department by the university and active interaction is ensured between the teachers and students so that the students develop research skill by identifying topics and thus prepare a problem for fruitful analysis. Assignments are given to the students so that the students will become active learners and imbibe writing skills. The Faculty members are advised to attend orientation, refresher and short term courses to update the knowledge.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	NA	Nil	Nil	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali General	01/08/2019
BA	Bengali Honours	01/08/2019
BA	Economics General	01/08/2019
BA	English General	01/08/2019
BA	English Honours	01/08/2019
BA	History General	01/08/2019
BA	History Honours	01/08/2019
BA	Philosophy General	01/08/2019
BA	Philosophy Honours	01/08/2019
BCom	B Com General	01/08/2019
BCom	Honours	01/08/2019

BSc	Botany General	01/08/2019
BSc	Botany Honour	01/08/2019
BSc	Chemistry General	01/08/2019
BSc	Chemistry Honours	01/08/2019
BSc	Physics General	01/08/2019
BSc	Physics Honours	01/08/2019
BSc	Mathematics General	01/08/2019
BSc	Zoology General	01/08/2019
BSc	Zoology Honours	01/08/2019
MA	Political Science	01/08/2019
MA	History	01/08/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At the end of the academic session feedback is collected in a four scale questionnaire format by each of the departments. Two questionnaires are given to each of the students, one for the feedback for the course and the other for each of the teachers. Mentioning the identity of the students is optional in the feedback form. After collection of the feed-back it is analysed by the departmental teachers for each of the question and a report is prepared for the improvement of the course which is sent for consideration of Board of Undergraduate Study of Assam University. Feedback on teachers are analysed by

the teachers and a report is prepared in order to make improvement in teaching. Each of the teachers are appraised of the feed-back on their teaching and suggestions for improvement are also given to them.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Political Science	135	135	135
BA	Philosophy Honours	30	4	4
BA	History Honours	30	10	6
BA	History General	73	78	73
BA	English Honours	30	30	21
BA	English General	55	130	55
BA	Economics Honours	20	0	0
BA	Economics General	20	5	3
BA	Assamese General	10	0	0
BA	Philosophy General	30	2	2

View File

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	428	78	53	6	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
59	17	83	19	21	12

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the institution. All of the teachers are assigned the responsibility of mentoring the students. Students are divided into small groups and each of the groups is assigned to a particular teachers working as their mentor. Counselling is done by the mentors at the time of admission. Afterwards students have to meet their mentor twice a month as per scheduled time for solving their problems. Besides such scheduled sessions of mentoring they are also encouraged to meet their mentors on all working days to discuss their problems and to seek advice from them. They are encouraged to seek support and advice on any problem they face.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1588	59	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
69	44	24	0	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA PASS	Odd Semester 2019	28/01/2020	24/07/2020
BA	B A Honours	Odd Semester 2019	28/01/2020	24/07/2020
BSc	B Sc Pass	Odd Semester 2019	28/01/2020	24/07/2020
BSc	B Sc Honours	Odd Semester 2019	28/01/2020	26/07/2020
BCom	B Com Pass	Odd Semester 2019	28/01/2020	26/07/2020
BCom	B Com Honours	Odd Semester 2019	28/01/2020	26/07/2020
MA	M A Political Science	Odd Semester 2019	24/01/2020	22/06/2020

MA	M A History	Odd Semester 2019	24/01/2020	22/06/2020
BA	B A Pass	Even Semester 2020	19/10/2020	24/11/2021
BA	B A Honours	Even Semester 2020	19/10/2020	24/11/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution is affiliated to Assam University and hence the systems mandated by the University are to be strictly followed by it. Choice Based Credit System has been introduced by Assam University at the UG level from the current Academic year 2018-19. University introduced systems for both Continuous Internal Evaluation and End Semester Evaluation. In tune with the reforms made by the university, the internal evaluation system in UG Programs of the college has been revised from the session 2018-19. At the beginning of the session students are apprised of the newly introduced Continuous Assessment system. The entire internal evaluation process involves class room evaluation, internal tests and assignments or projects. All the core and elective courses conducted under the programme contains 30 percent of marks in internal evaluation while 70 percent of marks allotted to external end semester examination. Cumulative Grade Point Average is reflected in the final grade sheet at the successful completion of course by the candidate. After the conduct of internal examinations the answer scripts are evaluated within the stipulated time and the scheme of evaluation is made transparent to the students. Evaluated scripts are shown to the students so that they may raise any of their grievances if they have. The faculty addresses the rightful grievances of the learners pertaining to the marks obtained in the internal examination. Provision is also made of one additional internal examination for those students who are not able to appear in the earlier examination due to some genuine problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares an academic calendar for each academic year before the commencement of the academic sessions. The institution has to follow the academic calendar prepared by the affiliating university. The academic calendar outlines the specific workings days allotted for academic as well as extracurricular activities of the institution such as teaching, internal evaluation, end semester examinations, admission, sports and games as well as cultural activities, college foundation day, freshers' social etc. Actual days of teaching for both even and odd semesters as well as dates of internal evaluation are clearly specified in it. As the institution is under the administrative control of Autonomous Council under the Sixth Schedule of the Constitution of India, the institution remains closed in some of the local holidays declared for the educational institutions by the Autonomous Council besides the vacations specified by the university holiday lists. Academic calendar is published in the prospectus of the institution. The academic calendar is implemented by the institution for planned and smooth manner of curriculum implementation. Besides the academic calendar also ensures adequate provisions for co-curricular activities required for the learners.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B A	BA	General	179	60	33.52
B Sc	BSc	General	43	27	62.79
B Com	BCom	General	34	8	23.52
M A (Political Science)	MA	General	23	10	43
M A (History)	MA	General	20	6	30

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.haflonggovtcollege.ac.in/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	DBT	2622200	1037800

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ZOOLOGY	2	1

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	Nill	0	NA	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	0	0	NA

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	15	0	2
Presented papers	1	0	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Women Health and Sanitation Programme	62 Assam Girls Battalion NCC Haflong Govt College	1	150
Blood Donation Programme	62 Assam Girls Battalion NCC Haflong Govt College	1	4
Waste Management Awareness	62 Assam Girls Battalion NCC Haflong Govt College	1	35
Plogging	62 Assam Girls Battalion NCC Haflong Govt College	1	38
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NA	NA	NA	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

NA	NA	NA	Nill	Nill	0

<div align="center">No file uploaded.</div>

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	NA	0

<div align="center">No file uploaded.</div>

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added

<div align="center">No file uploaded.</div>

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	21.05.00	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23366	1841798	85	250914	23451	2092712
Journals	574	47200	43	7300	617	54500

<div align="center">No file uploaded.</div>

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nill

<div align="center">No file uploaded.</div>

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others

								GBPS)	
Existin g	80	1	3	1	0	5	13	102	0
Added	3	1	0	0	0	1	0	0	0
Total	83	2	3	1	0	6	13	102	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NA	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
85.2	85.2	216.79	170

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedure for major maintenance activities like those of buildings, guard wall, roads and drainage system etc is to avail the services of Public Work Department of the state government whenever it is required. Minor maintenance and repair works are initiated by the institution when needed. For the maintenance of the physical facilities and security and safety of the same the institution has chowkidars and grade IV staff permanently appointed for service round the clock. Laboratories are maintained by lab-bearers under the supervision of the concerned Head of the Departments and other teachers. Safety of the learners is ensured in the labs. Guards and other support staff are engaged for the safety of the boarders and the required mess and other services in the hostels. Security of the female boarders is ensured by well protected boundaries and guarders at the girls' hostel. For the benefit of the students institution has engaged temporary staff in the hostel. For the maintenance of the cleanliness in the campus institution has the policy of engaging temporary workers for cleaning and seeping. The institution has installed cctv cameras for surveillance and security within the campus in different parts of the college building. Classrooms are properly maintained with teaching aid and equipments such as projectors, interactive boards etc. Maintenance of the computer labs are also done in appropriate ways by IT-technicians from outside. Learning resources are updated with new purchases and subscriptions to the periodicals every year. Whenever maintenance activity and servicing are required in any equipment or facility the institution has the policy of undertaking the same at the earliest.

http://www.haflonggovtcollege.ac.in/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP	145	133050
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Rusa Finishing School Programme	22/08/2019	60	RUSA
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	NA	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NA	0	0	NA	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	B SC	Pass	USTM,	M Sc

Year					
				Course	Meghalaya	
2020	22	B A	History (Pass Course)	Haflong Govt College	M A History
2020	32	B A	Political Science (Pass Course)	Haflong Govt College	M A Political Science
2020	1	B A	History	Cotton University	M A History
2020	2	B A	Political Science	Cotton University	M A Political Science
2020	1	B A	English	Assam University	M A English
2020	2	B A	Political Science	Assam University	M A Political Science
2020	2	B Sc	Physics	Assam University	M Sc Physics
2020	4	B Sc	Zoology	Assam University	M Sc Zoology
2020	1	B A	English	IGNOU	M A English

[View File](#)

 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	1
GATE	1
Any Other	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NA	NA	Nill

No file uploaded.

5.3 – Student Participation and Activities

 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	EBSB Cultural Dance Competition	National	Nill	1	19DA128	LASMONA KEMPRAI

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council was not formed during the academic session 2019-2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The name of the association shall be Haflong Government College Alumni Association. The registered office of the Association shall be within the compound of the Haflong Government College, Haflong, P.O. Haflong, P.S. –Haflong, Dist –Dima Hasao, Assam. The Association shall work for welfare of the members and the people in general and will discharge the following functions, namely– (a) To develop and maintain functional co-ordination between the Alumni and the College (b) To promote close and healthy interaction between members to facilitate mutual development (c) To foster activities conductive towards the cause of overall academic elevation of the College. (d) To arrange extension, lectures, debates, discussions, seminars, workshop, conferences, educational tours, exhibitions etc. as far as practicable. (e) To distribute study materials and extend assistance to poor and or needy students as far as permissible. (f) The income and properties of the association whatsoever derived or obtained shall be applied solely towards the promotion of the object of the society and no portion-thereof shall be paid to or divided amongst any of its members by way of profits. Area of Membership and Admission: (a) Area of Membership is globally open (b) The signatories of the Memorandum of the Association of the office bearers of the Governing Body of the society shall be first members of the Society. (c) The Membership of the Association is open to individuals having completed Higher Secondary Course/Under graduation from Haflong Govt. College in any discipline conducted by the college. The funds of the Association may be raised by receiving: (a) Registration fee from members (b) Donations, contributions as may be voluntarily provided by members (c) Deposits from Members , patrons, sympathizers, such deposits are however noninterest bearing (d) Donations, contributions, grants, subsidies, (e) Interest bearing loans and borrowing from financial institutions in exceptionally essential circumstances

5.4.2 – No. of enrolled Alumni:

209

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

The Haflong Government College Alumni Association (HGCAA) was formed on 5th March 2015. Since its inception the HGCAA has been doing its duties in a sedulous manner. Recognizing the role to be played by the Alumni Association of the college, the HGCAA is regularly attempting to maintain contacts with the pass-out students of the College through E-mail, phone - contacts, and various social-networking sites. The Association has been performing its duties with the help of the Executive Members of the Governing Body formed in the Annual General Meeting held on 5th March 2015 for a period of five years. In the last three years the Association has organized several meetings of which two were Annual General Meeting and the remaining nine (9) were Executive Meetings. During this period 209 former students were registered with their contact numbers and batch. The Alumni Association is significantly involved in various

activities like World Environment Day, National Voters Day, Cancer Awareness Program, Challenges and Prospects of Admission in Haflong Govt. College, etc. The Association is mainly a link between Alumni and the authorities of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has the practice of decentralization in academic matters. The academic departments are empowered to make planning for curriculum implementations and the putting the same into practice. At the beginning of each semester departmental heads and other faculty members prepare a plan for implementation of curriculum at the departmental level. Implementation of the same is assessed at the departmental level. Internal assessment of the learning outcome is also done by the department. Further departments are also encouraged to to develop their plans for research and extension activities. Departments make planning for such activities at the departmental level and take the necessary steps for the implementation of the same. Academic departments carry out extension activities in a decentralized way and get the students involved in these. Teachers can participate in management of extension activities, organizing seminars and workshop etc as a decentralized institutional practice. Only the approval of the authority is required in this regard.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Automation Initiatives taken in Library
Admission of Students	Online admission portal developed for the next session
Curriculum Development	Implementation of CBCS in all Programmes
Teaching and Learning	Use of Information technology for online teaching
Examination and Evaluation	Internal evaluation system implemented for second consecutive year in TDC
Research and Development	Research Lab developed in Physics Department for PhD programme

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	NA

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support

		workshop attended for which financial support provided	professional body for which membership fee is provided	
2019	NA	NA	NA	0
2020	NA	NA	NA	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NA	NA	Nill	Nill	Nill	Nill
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	0	Nill	Nill	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	3	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit of the accounts of the institution is being conducted regularly by external auditors appointed for this purpose by the state and central government. Auditors designated by the Government of Assam visits the institution to conduct the financial audit of the accounts of the institution as per the instructions and practice in place of the state government. They submit their audit report to the Government of Assam. Similarly auditors from the office of the Accountant General of India also conducts financial audit of the institutional accounts and submit their report to the concerned government. Further the institution also avail the service of chartered accountants for the audit of financial transactions conducted. The practice of internal audit by the teachers of the institution is also in place. The institution appoints internal auditor to audit the transactions relating to conduct of examination, institutional festivities, workshop, seminar etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NA

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Considering the need of online learning use of I C T will be emphasized in teaching and learning. Teachers and learners will be prepared for online mode of teaching. 2. Utilization of e-resource is to be maximized 3. Critical thinking and other critical component of teaching and learning would be highlighted

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NA	Nill	Nill	Nill	0
2020	NA	Nill	Nill	Nill	0

No file uploaded.

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
NA	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	Nill	Nill	Nill	NA	NA	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Campus is made plastic free. 2. Plantation activities conducted. 3. Periodic campus cleanliness drives initiated. 4. LED bulbs are installed in the classrooms. 5. Use of papers is reduced. Electronic mode of circulating notices and information is initiated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I 1. TITLE OF THE PRACTICE: HANDWASHING DAY BY NCC GIRLS UNIT. 2. OBJECTIVE OF THE PRACTICE: The main objective of the programme is to identify the challenges to hand hygiene compliance, to demonstrate hand washing procedure and to spread awareness of hand hygiene for infection prevention. 3. THE CONTEXT: As a part of Extension Activity 62 Assam Girls Bn NCC, Haflong Govt. College organized Handwashing programme in Govt. Girls Higher Secondary School on 9th of December 2019. To support the general culture of Hand washing and create awareness about the benefits of hand washing with soap or handwash among the students the programme was organized in the school. 4. THE PRACTICE: To advocate Global Handwashing Day celebrated every year on 15th October, a day was dedicated to create awareness among school students. The programme started at 10:30 in the premise of Govt. Girls Higher Secondary School. The programme

started with and introduction by CTO Dr. Loilungthianglimi about the aim and need of Handwashing programme. The programme continued with a demonstration of the process of hand washing to the school students with the use of handwash. The students were urged to follow the same practice while at school and even at home. The programme enlightened the students about the importance of hand hygiene. 5. EVIDENCE OF SUCCESS: The practice of Handwashing through the programme has created huge impact on the school students. It resulted in the continued practice of handwashing which is the most effective way to prevent the spread of germs. Handwashing practice imparted to the students proved beneficial which is evident during the outbreak of pandemic in 2020. The need of imparting the same on need of hand hygiene practices in many schools is still required. BEST PRACTICE II 1. TITLE OF THE PRACTICE: Providing Excess to Higher Education for Tribal Populations of Dima Hasao District 3. THE CONTEXT: The institution has been established for the purpose of providing excess to higher education to the educationally disadvantaged tribal populations of Dima Hasao District of Assam. Residents of the district belong to different hill tribes of Assam who are socio-economically disadvantaged hence providing educational opportunity to them is the most important and significant way for their uplift. Therefore the institution is continuously striving to educate and empower the nearby by resident of the tribal communities including women, 4. THE PRACTICE: The institution is implementing curriculum in three streams having undergraduate programmes in thirteen departments. Since the local tribal population does not have significant access to higher education, the institution is trying to accommodate as many learners as it is possible for. Choice Based Credit System has been introduced in undergraduate system for the second consecutive year. Further the institution has been continuously implementing Post Graduate programmes in two disciplines. Besides the distance learning mode has also been implemented by opening study centres of IGNOU and KKHSOU to educate and empowers those learners who are not able to enroll as full-time learners. 5. EVIDENCE OF SUCCESS: Success of the distinctive practice of the institution is evidenced by the emergence of an educated population in the district which has graduated from the institution and has been contribution to the society by either being engaged in government or private jobs or being successful entrepreneur engaged in different trades and business in the locality. Empowerment of those persons among whom many are women would have been very difficult or even impossible had this institution been not there with its practice of educating the needy and disadvantaged.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.haflonggovtcollege.ac.in/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Haflong Govt. College was established in the 1961 to cater to the need for higher education and subsequently to tap the intellectual potentials of the tribal students of this region of Dima Hasao. Upholding the National Policies on higher education, the college intends to mould and prepare the young minds to meet contemporary challenges with special focus on the tribal students. Guided by the principles of inclusiveness, integrity, innovation, creativity, equality and quality, the college has a vision to create an environment that is responsive to the needs of the society. The College emblem: A circle encircling a burning diya and an open book, the circle of our emblem signifies the institutional unity that exists amongst the students, teachers and all members of the institution. The open book in the emblem stands for endless knowledge. The burning lamp (Diya) symbolizes the enlightenment of mind and wisdom that

comes from knowledge. "Tamso ma jyotirgamayah" inscribed in the lower part of the loop refers to the eternal urge of human beings to be lifted from darkness of ignorance to enlightenment and wisdom. For the last fifty-seven years the college has been catering to provide quality education in the humanities. Being distinctive in imparting higher education to the tribal population and living up to the expectations of the public the college started the Science section in the year 1969 and the Commerce section in the 1988.The college at present has 13 subjects, viz., Assamese, Bengali, Economics, English, Philosophy, Political Science, History, Mathematics, Botany, Zoology, Chemistry, Physics and Commerce. Major is offered in ten subjects. The Postgraduates classes in History and Political Science started in the year 1997. Choice Based Credit System has been introduced in all UG and PG programmes offered by the institution in order to implement its vision and mission.

Provide the weblink of the institution
http://www.haflonggovtcollege.ac.in/

8.Future Plans of Actions for Next Academic Year

Future Plan for the Year of 2020-2021 1. Enhancing Hostel Facilities for Girls and Boys. 2. Completion of Auditorium. 3. Construction of Guest House. 4. To cope with the challenges of Covid-19 pandemic online mode of teaching and learning will be developed in the institution. 5. Feed-back system will be improved and will be made more inclusive.